

**TEVERSHAM CHURCH of ENGLAND PRIMARY SCHOOL**

**EXTRAORDINARY FULL GOVERNORS' MEETING**

**Thurs 28th November 2024 – 5.30 pm online**

**MINUTES**

**Present: Governors:** Rebecca Simpkin Smith, Headteacher, Nick Moir (NM) (Chair), Tim Barrow (TB), Fiona Herczog (FH), Jo Haywood (JH), Alissa Nolan (AN)

Mel Webster (Associate Member).

Ann Abineri, Clerk to Governors.

The meeting was quorate throughout.

<p><b>1</b></p>	<p><b>Apologies for Absence</b> were received and accepted from Rebecca (Beka) Wylie (BW). Sara Smith (SS), Sharon Byrne (SB) and Ian Robinson (IR).</p> <p>Ed Smith (Associate Member) was not expected to be present.</p>	
<p><b>2.</b></p>	<p><b>To review quotes and comparative information and agree upon a broadband provider</b></p> <p>Prior to this meeting, the HT circulated a summary including a statement from Martin Purbrick of the LA regarding the LA's position on provision of broadband services plus a summary of DfE minimum requirements and quotes from:</p> <p>Computeam</p> <p>JISC with ICT Service wraparound services</p> <p>Irvine Knight</p> <p>Tel Group</p> <p><b>Governor question:</b> Are all these quotes covering the same things</p> <p>HT: I asked questions recommended by the LA ICT service. The service has historically done the tender</p>	

<p>process on behalf of schools but at short notice they withdrew from the process for all schools, due to unspecified 'unacceptable level of risk', The LA have made recommendations based on the ways in which the companies have dealt with cyber security threats and what they state they have in place for those situations. This is beyond basic DfE requirements so is a plus in times when threats are occurring in educational establishments.</p> <p>Monitoring, web filtering and anti-virus protection has been included in quotes.</p> <p><b>Governor question:</b> Why are the quotes so different from one another?</p> <p>HT: ICT quote is based on our existing relationship with them. JISC offers a service that is in line with this.</p> <p>Other schools use Irvine Knights but the quote from them states that some aspects need to be organised by us with LA ICT Support, e.g. installing updates.</p> <p>MW: said that she has established at a meeting that support from LA ICT would be charged for if needed.</p> <p>She stated that ICT may be more able to respond quickly.</p> <p>MW pointed out that support for the transition needs to be taken into account as well as overall cost.</p> <p>Bandwidth figures were compared. It was noted that we will need faster speed for increasing use of the Cloud system.</p> <p><b>Governor Question:</b> Why do quotes include services we already have. AN responded that things like firewalls will need to be supplied to be compatible with new system</p> <p>The HT and AN commented that what ICT is offering is transparent.</p> <p>Fixed price for 3 years was noted to be an advantage.</p> <p>Costs were discussed and it was noted that calculations have been required to compare like with like.</p> <p>Several Governors commented that continuity of provision</p>	
---	--

	<p>and availability is advantage of the ICT quote.</p> <p><b>Governor Question:</b> what is the impact on the budget?</p> <p>The HT explained that while this was unexpected and not budgeted for, it is essential and will need to be worked into the budget.</p> <p><b>Governor question:</b> is the quoted price for 1 gigabit for 5 yrs. guaranteed?</p> <p>Governors agreed it would be good, if possible, to be assured that we could move to 1Gb at the quoted price, if needed. HT to look into this and report back.</p> <p><b>VOTE:</b> <b>TB proposed accepting quote from ICT.</b></p> <p>Seconded by AN.</p> <p>Unanimous show of hands in favour.</p> <p><b>Agreed</b></p> <p>Meeting closed: 5.55 pm</p>	
--	---	--